



Save the date
for the
2nd Annual

Network for Success Local Programs Workshop



September 24th - 26th, 2013

at the

DOUBLETREE

by Hilton Hotels

Midlothian, VA

Stay tuned to our [workshop webpage](#) for announcements on registration, schedule, and more!

Based on your feedback, NEW in 2013

- We are adding a half-day pre-workshop "Boot Camp." This additional session is provided for those individuals who may be new to local programs and local project delivery, and will cover the basics.
- There will be four Tracks, **LAP Basic, LAP Advanced, Special Funding, and Hot Topics** comprised of four sessions each over 2 days.
- Breakout sessions will also be longer in order to facilitate more dialogue and discussion among participants. We will also have longer breaks between sessions, to encourage greater opportunities for informal networking.

Networking is what it's all about...

We have added enhanced sponsorship opportunities, and are thrilled to announce that our Platinum Level Sponsorships are **full!**

Many thanks to our 2013 Local Programs Workshop Platinum Level Sponsors:



Hurry, don't wait -- Gold Level Sponsorship is filling up quickly, only 3 spots left! For more information, see the [sponsorship fact sheet](#) on the Local Assistance Division webpage.

In 2013 we will feature an expanded local project showcase slideshow featuring more projects, which will be on display during all breaks and meals. We are currently accepting project submittals (final deadline August 1) and urge you to send in photos to showcase your successes and network with your peers! Check our [workshop webpage](#) to see how to have your project highlighted.

LAP MANUAL UPDATES

The LAP Manual has been updated to include Design Build Project Delivery (CH 5.5) guidance for LAPs. This new section provides general guidance and outlines eligible project types, D-B process, and available resources. Also, several additional updates are included throughout the manual. The LAP Manual can be found on the Local Assistance Division [website](#).



TRAINING

Upcoming NHI Training Opportunities for Localities

The Transportation Training Academy (TTA) sponsors several courses that would be beneficial to our local government partners. Upcoming course titles are listed below with links for each course registration. The VDOT Learning Center will cover the registration costs for all local government attendees for each NHI course. The locality is responsible for all travel expenses. These courses are very valuable to those local governments that are administering transportation projects.

[Contract Administration Core Curriculum](#) (NHI 134077) will be held in Midlothian, VA on June 11-12, 2013.

[Beyond Compliance: Historic Preservation in Transportation Project Development](#) (NHI 142049) will be held in Warrenton, VA on June 25-27, 2013.

[Local Public Agency Real Estate Acquisition](#) (NHI 141047) New WEB-BASED course, comprised of seven distinct learning modules.

PROGRAM INFORMATION

Revenue Sharing Program

VDOT's Local Assistance Division is initiating the annual de-allocation process for the Revenue Sharing Program. Any project that has not been initiated within two years of receiving the allocation or has not incurred expenditures within the past 24 months is a candidate for de-allocation of funds. We strongly encourage you to ensure projects are progressing and funding is being spent within the established timeline.

Requests for project allocations under the FY 2014 Revenue Sharing Program are scheduled for review and approval by the Commonwealth Transportation Board at its June 19, 2013 action meeting. Each application has been reviewed for a determination of eligibility, and prioritized according to criteria established under § 33.1-23.05 of the *Code of Virginia* and program guideline procedures. Construction projects which have been demonstrated to be advanced by receipt of the allocation requested are anticipated to be fully funded. However, due to budgetary constraints, applications for funding for projects meeting maintenance priority criteria are anticipated to be reduced to approximately 31% of the amount requested. Upon approval of the FY 2014 program, the list of projects and respective allocations will be posted on the website.

More information on the Revenue Sharing Program can be found at http://www.virginiadot.org/business/local-assistance-access-programs.asp#Revenue_Sharing

Rural Rustic Program

Since 2002, VDOT's Rural Rustic Road Program has allowed for the paving of an existing unpaved road with the re-establishment of associated ditches and shoulders, usually on same horizontal and vertical alignment. A focal point of the program is paving roads at a lower cost and leaving undisturbed, to the maximum extent possible, trees, vegetation, side slopes, and open drainage abutting the roadway where additional right of way is not required.

The Local Assistance Division compiles information on the Rural Rustic Road Program annually. In 2012, 72 ½ miles of unpaved roads were hard-surfaced using the rural rustic road concept, yielding a savings of approximately \$28.0 million compared to traditional design and construction methods. Since the program's inception, VDOT has completed nearly 800 projects providing a paved surface to more than 725 miles of roadway under this concept, with a savings of over \$253 million.

Additional information about VDOT's Rural Rustic Road Program, including a list of projects completed since 2002, can be found at http://www.virginiadot.org/business/local-assistance-programs.asp#Rural_Rustic.

MAP-21 Transportation Alternatives



A listing of the tentative selections, with the exception of Northern Virginia, will be presented to the CTB for approval at their June 19th meeting. Selections from the Northern Virginia region will be announced this fall. A list of the current tentative selections can be found on line at the Transportation Enhancement/Transportation Alternatives [website](#).

As specified in MAP-21, the annual Transportation Alternatives Program (TAP) allocation is split with 50% available for distribution statewide. These selections were made by the Secretary and the District CTB members. The remaining 50% is distributed based on population. The selections with funds based on population are being made by the At-Large CTB members and the state's four Transportation Management Areas (TMAs). The four TMAs are made up of six MPOs—Northern Virginia, Fredericksburg, Hampton Roads, Richmond, Tri-Cities, and Roanoke.

Compliance Assessments

The purpose of the compliance program is to assess local government and VDOT compliance with federal and state laws and regulations and other requirements as outlined in the Locally Administered Projects Manual. In 2012, the Local Assistance Division (LAD) performed the first full Project Level Assessments under this program. A summary of the results of this review can be found on the Local Assistance Division [website](#).

LAD EMPLOYEE SPOTLIGHT

Jenny Epes

Jenny, a U. S. Marine Corps veteran, joined the Local Assistance Division in July 2010 as an intern with VDOT's Wounded Veterans Internship Program and now provides part-time Administrative Support for the division. Since joining LAD, Jenny has been tasked to manage the monthly Federal Funding Accountability Transparency Act (FFATA) report for locally administered projects, make updates to urban construction project composites, and updates the financial information from the annual Weldon Cooper Surveys. Jenny is currently in school full time working towards her BA in Emergency and Disaster Management and is scheduled to graduate in 2015. She volunteers at various organizations throughout the Commonwealth and serves as the division Commonwealth of Virginia Campaign coordinator, recently receiving a Community Connection award for her efforts.



MESSAGE FROM LAD DIRECTOR

At VDOT's Spring Leadership Conference, we heard a lot about the new transportation bill and what it will take to get the job done. It all comes down to relationships, trust, and being one team (localities, industry and VDOT) dedicated to providing effective and safe transportation for the Commonwealth. We are all under pressure to deliver, and in order to be successful we must work together. Last fall, over 350 local government, industry, FHWA and VDOT staff came together for the first Local Programs Workshop, with the theme of "Network for Success." One of the primary elements of the workshop was training, but it was also about developing a common understanding of each other's roles and responsibilities so we can better partner to deliver projects. Recently, this effort received a Commissioner's Award for Excellence in Teamwork. The success of the workshop was a team effort on the part of all of those who took time to participate and is a critical element of enhancing our relationships and partnerships into the future. It is an exciting time to be a transportation professional, with challenges, opportunities, and change all around us. I know that by working in partnership we can accomplish anything!

"If you want to change the fruits, you will first have to change the roots. If you want to change the visible, you must first change the invisible." - - T. Harv Eker

- - Jennifer DeBruhl, Local Assistance Division Director

REQUEST TO ADMINISTER LOCAL PROJECTS

The "Request to Administer" (RtA) form is used to initiate the agreement process for many locally administered projects utilizing state and/or federal transportation funds. The form is not required for Transportation Alternatives, Revenue Sharing, or Urban Construction Initiative projects. The locality initiates the process by submitting the RtA to the designated local VDOT contact. Approvals follow the established VDOT Tier 1/Tier 2 approval process. LAD receives and retains copies of all Tier1/Tier 2 RtA's.

RtA Projects Form Activity 2013

	JAN	FEB	MAR
RtA's Approved	0	1	6
RtA's processed in 30 days	0	1	4
% of RtA's Processed in 30 days	na	100%	67%

Note: LAD'S monthly performance goal of 80% is based on processing an approved RtA and getting project agreements back to local governments within 30 days.

LOCALLY ADMINISTERED PROGRAMS PERFORMANCE REPORT

The charts below are a representation of the role locally administered projects have in the overall state-wide construction program and the 36 month advertisement schedule. The charts indicate the percentage of active projects that are locally administered as they relate to construction dollars and construction projects. In the 36 month advertisement schedule, **29% of construction dollars** are used for locally administered projects and **38% of all projects** are locally administered.

Note: Total construction program data is from the data warehouse on active projects only. 36 month advertisement schedule is from VDOT's integrated project management system.

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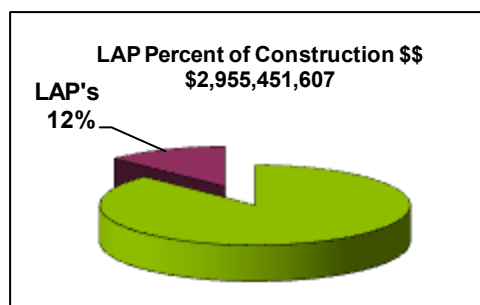
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Jennifer DeBruhl, Director

We're on the Web!

<http://www.virginiadot.org/business/local-assistance.xml>

LAP Share of Construction Program Dollars



LAP Share of Construction Program Projects

